

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
October 15, 2020

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on October 15, 2020, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:03 p.m. The following Trustees, constituting a quorum, were present: In person—Mary King (President); Murray McHugh (Vice President); Jerry McKinney (Secretary); Maria Hyatt; Charlie King; By internet--Nancy Labate Bixby; George Demas (Treasurer); Rob McGuire; Gigi Zeitler.

The following staff members were present: Ardyce Bresett (Library Director); Bernadette Hoffman (Museum Educator).

The representative from the Village of Granville Board of Trustees, Gordon Smith, was present.

There were no Board Advisors present.

The agenda was adopted.

The minutes of the regular meeting held on September 17, 2020, were approved.

The **Financial Report**, prepared by Robert Tatko, was received.

>>>All accounts are in good order. The Pember has no debt.

→The Board acted to authorize the Treasurer to pay all Library & Museum bills for November, 2020.

The **Library Report**, prepared by Library Director Ardyce Bresett, was received and discussed. [*Report attached.*]

→Mary Emery, long-time Library employee, will retire on October 17, 2020.

→The Board acted to give Mary Emery a gift certificate from “On The Rocks” in recognition of her service to the Pember Library.

→The on-line auction has begun. Forty baskets were received. There have been bids on 17 of the 40.

→The Board acted to extend the on-line auction until November 7, 2020.

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

→The Board viewed the arial video of the trails at the Hebron Nature Preserve. The video was made by Alex Torres.

First Friday: First Friday events are suspended for the time being due to the health emergency in New York State.

Old Business:

→ **The Board acted to approve the revised By Laws as presented and circulated. The vote was: Yes—8 No—0 Abstain—1.** [*The By Laws are attached.*]

New Business:

→ President King informed the Board that a new strategic plan (a 5-year plan) needed to be adopted no later than April 30, 2021. The first step will be a special Board meeting to review the current plan and discuss a vision for the future of the Pember. President King will convene a special meeting for this purpose as soon as practicable.

→ It was agreed that the Board needs to improve its on-line meeting capabilities.

Public Comment: none

The meeting was adjourned at 6:53 p.m.

The next regular meeting of the Board will be held on Thursday, November 19, 2020, at 6:00 pm.

Respectfully submitted,

/s/ Jerry McKinney
Secretary